

Language Proficiency Examinations

1. Registration

Registration is open from 2 June to 20 June 2025.

All candidates/applicants are invited to enroll in [inspira](#)

2. Information about the examination

Please note that the written and oral part of the examinations will be administered ONLINE in October 2025. Shortly after receipt of a convocation letter, candidates will receive a link to go through an onboarding process.

Examinees are strongly advised to familiarize themselves with the LPE website:

<https://hr.un.org/page/language-proficiency-examination-lpe>

3. Fees

3.1 United Nations Secretariat staff members

For United Nations Secretariat staff members, the examination cost is covered by the organization the candidate works for.

3.2 Non-United Nations Secretariat staff members

a) Dependents of United Nations Secretariat staff members and dependents of Specialized Agencies staff members, service organizations in the Palais des Nations, NGOs, press corps and consultants who have completed the last level of the United Nations Language Training Programme must pay a fee of US\$ 326 (due to New York and representing the administrative costs of the examination at UN Headquarters). **The above fee is per registrant and per examination (should a candidate register for more than one language). No refunds will be granted for convoked candidates, regardless of whether or not they sit for the exam.**

b) Staff members of permanent missions and their dependents (who have completed the last level of the United Nations Language Training

Programme) and Specialized Agency staff members pay a fee of US\$ 326 (due to New York and representing the administrative costs of the examination at UN Headquarters). They are requested to contact their respective administration to inquire if and how this fee will be paid. **The above fee is per registrant and per examination (should a candidate register for more than one language). No refunds will be granted for convoked candidates, regardless of whether or not they sit for the exam.**

3.3 Methods of payment

Proof of payment, if required (points 3.2 a) and 3.2 b)), must be uploaded on Inspira at the time of registration. Failure to do so will result in your application not being accepted.

Payment can be made as follows:

1) By *bulletin de versement* at any office of the Swiss Postal Services (PTT):

United Nations Geneva, Special Accounts, PTT Account number **12-5904-2**. Please indicate “**10RCR**” in the box *motif versement*.

2) Via e-Banking:

PTT IBAN No. CH40 0900 0000 1200 5904 2

United Nations Geneva, Special Accounts, Division des Finances, 1202 Genève. Please indicate “**10RCR**” in the box *motif versement*.
