## **Exercise:** Using the job opening you would like to apply for, analyse the vacancy and write down the answers to the questions below.

|  |  |
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| * 3-5 main areas of expertise in order to perform the job
 | 1.      2.      3.      4.      5.       |
| * Knowledge needed to do the job

  | 1.      2.       |
| * Competencies, skills and abilities needed to perform the job
 | 1.      2.      3.      4.      5.      6.      7.      8.       |
| * Requirements to apply for the job
 | 1. Education:      2. Work experience* Minimum years of experience:
* Required experience to apply for the job:
	+
	+
	+
* Desirable experience to apply for the job:
	+
	+
	+
 |
| * Languages
 | * Required:
	+
	+
* Advantage:
	+
	+
 |