

# JANE DOE

JaneDoe@gmail.com | 987-654-3210 | [linkedin.com/in/JaneDoe/](https://www.linkedin.com/in/JaneDoe/)

## ESG STRATEGY | CORPORATE SOCIAL RESPONSIBILITY | GLOBAL PROGRAM MANAGEMENT

*Drives ESG-aligned strategies through cross-sector partnerships, data-informed decision making, and operational excellence*

Purpose-driven leader with 10+ years advancing cross-border programs in governance, humanitarian response, and inclusive development across Africa and Central America. Skilled in managing \$50M+ global portfolios, mobilizing multi-sector partnerships, and aligning program delivery with ESG and CSR priorities. Brings deep expertise in stakeholder engagement, impact measurement, and systems transformation. Fluent in French, English, Arabic, and Spanish.

### Skills:

Strategic Program Leadership | ESG-Aligned Project Delivery | Stakeholder Engagement & External Relations | Cross-Sector Partnership Management | Impact Measurement & Performance Reporting | Financial Planning & Budget Oversight | Grant & Contract Administration | Risk & Compliance Management | Global Operations & Crisis Response | Workforce Development & Talent Enablement | Governance Optimization & Systems Strengthening | Policy Influence & Public Affairs | Strategic Planning & Initiative Execution | Program Innovation & Continuous Improvement | Resource Mobilization & Donor Diversification

## PROFESSIONAL EXPERIENCE

INTERNATIONAL ORGANIZATION FOR MIGRATION, Niamey, Niger

### Senior Manager, Strategic Initiatives – Governance & Cross-Border Operations

Jun 2023 – present

- Developed and implemented a cross-border operations roadmap aligned with national priorities, guiding 6+ initiatives that improved coordination across 3 agencies and accelerated regional data-sharing protocols by 25%.
- Oversaw a \$6M+ multi-sector program portfolio spanning 8 projects and 5 regions, ensuring full compliance while delivering 95% of initiatives on time and within budget.
- Led 5+ executive training sessions for 120+ government officials, boosting institutional readiness and accelerating policy adoption timelines by 30%.
- Represented cross-border initiatives at 7+ national and international forums, influencing regional governance strategies and facilitating new collaborations with 4 partner institutions.
- Built and maintained strategic partnerships with 12+ government and donor entities, securing \$2.5M in renewed funding and launching 3 joint cross-agency programs.

### Regional Programs Lead – Border Operations & Security Strategy

Feb 2020 – Jun 2023

- Managed a portfolio of 20+ cross-border security projects, including 4 regional initiatives, expanding data-sharing infrastructure across 5 countries and improving system interoperability for 30+ government agencies.
- Led development of 15 funding proposals on counter-trafficking and policing reform, securing \$5M+ from 6 international donors and enabling the launch of 10 new initiatives across the Sahel.
- Directed 3 phases of community policing programs across 5 regions, improving civil-police collaboration by 40% and reaching over 80,000 residents under counter-terrorism funding.
- Co-developed secondary screening SOPs with INTERPOL and FRONTEX, adopted across 15 border points and used to build 10+ prosecution-ready case files in transnational crime investigations.
- Provided technical guidance on biometric data legislation, contributing to a national legal framework adopted by 3 government ministries to align with global data privacy standards.

### Project Manager – Governance & Humanitarian Systems

Nov 2011 – Feb 2020

- Directed implementation of 4 large-scale programs—including national system rollout and humanitarian response—reaching 20,000+ individuals and enabling bilateral data exchange with 3 neighboring governments.
- Led implementation of 4 high-impact programs—including national system expansion and crisis response—reaching 20,000+ beneficiaries and enhancing data-sharing with 3 neighboring countries through digital infrastructure upgrades.
- Created and implemented performance monitoring and budget oversight tools across 10+ programs, improving reporting speed by 30% and enabling proactive resource reallocation and project course correction.
- Built and maintained partnerships with 15+ government and nonprofit stakeholders across West Africa, supporting multi-stakeholder program design and sustaining long-term donor relationships.
- Managed a 7-person cross-functional project team, increasing milestone completion to 90% through hands-on coaching and performance tracking across development and emergency response initiatives.

HANDICAP INTERNATIONAL / HUMANITY AND INCLUSION, N'Djamena, Chad

### Program Operations Lead – Inclusive Development & Crisis Response

Jan 2018 – Nov 2018

- Oversaw delivery of 6 cross-sector humanitarian programs across 6 regions, providing inclusive services to 50,000+ people and coordinating with field teams and local partners to ensure consistent implementation.
- Developed and secured adoption of 4 organizational SOPs on mine action and data management, aligning program protocols with international humanitarian standards.
- Delivered technical support to 10+ humanitarian organizations, embedding inclusive practices and expanding service access for 12,000 individuals with disabilities.
- Built partnerships with 8+ government and civil society organizations, launching co-implemented programs and strengthening inclusive policy advocacy across regional platforms.
- Led a team of 7 direct reports and supervised 150+ staff across project sites, improving coordination and ensuring 95% compliance with program delivery standards and donor expectations.

ACTED, Kinshasa, Congo (Dem Rep)

Deputy Country Director – Strategy & Operations

Jan 2017 – Dec 2017

- Developed and led implementation of a sub-regional strategy across 3 provinces, aligning cross-sector initiatives and increasing delivery consistency and donor engagement by 30% through improved coordination and reporting systems.
- Directed strategic donor engagement and led a 6+ partner NGO consortium, securing \$5M in joint funding establishing ACTED’s leadership role in regional civil society and governance programming.
- Oversaw a \$10M+ multi-program budget and led cross-functional operations teams, improving financial tracking and reducing delivery delays by 20% across all departments.
- Directed delivery of 10+ humanitarian programs—including water access, shelter, and cash transfers—serving 120,000+ displaced individuals across eastern DRC in collaboration with regional partners.
- Assumed interim Country Director duties and led national security oversight, managing countrywide operations, representing ACTED in strategic forums, and ensuring safety protocols for 150+ staff across conflict-affected regions.

Consortium Programs Manager – Civil Society & Emergency Response

Feb 2016 – Dec 2016

- Directed operations across 10 emergency relief programs—including water access, shelter, and food assistance—serving 100,000+ people and improving delivery timelines by 25% through streamlined financial and logistical coordination.
- Developed ACTED’s national civil society engagement strategy and managed a 6-NGO consortium, expanding grassroots programming and securing \$2M+ in multi-partner donor funding.
- Partnered with monitoring and evaluation teams to build KPI frameworks across 10+ programs, improving reporting accuracy by 40% and driving more responsive, data-informed program decisions.

Business Development Manager – Institutional Partnerships & Grant Strategy

Feb 2015 – Jan 2016

- Secured \$3M+ in new funding by designing 10+ proposals in partnership with finance teams, expanding ACTED’s donor base by 20% and enabling program growth across key sectors.
- Co-led engagement in 4 inter-agency coordination groups, contributing to sector-wide strategy development and influencing standards across food security, water, and shelter programming.
- Led a 3-member proposal development team, increasing output by 30% and mentoring staff to improve proposal quality, alignment with donor priorities, and submission turnaround.

REGIONAL CIVIL SOCIETY NETWORK (REPAOC), Dakar, Senegal

Project Manager– Regional Networks & Stakeholder Engagement

Jul 2014 – Jan 2015

- Managed a \$1.2M EU-funded regional initiative, strengthening institutional capacity across 20+ civil society platforms in 17 countries through governance training, resource mobilization, and strategic planning support.
- Spearheaded advocacy and fundraising efforts for West and Central African civil society networks, securing 3 new donor partnerships and boosting organizational sustainability by 25% through diversified funding streams.

EDUCATION & CERTIFICATIONS		
UNIVERSITY OF PARIS- SACLAY, Orsay, France	M.A, International Relations	07/2013
UNIVERSITÉ MONTPELLIER, Montpellier, France	BA, Public Administration	06/2011