

## Payment procedure for: consultants working with UN organizations and agencies; self-paying staff members of UN funds and programmes and other international organizations

### Important:

Please ensure your **place has been reserved by the CLM Team**\* before processing your payment. Once your payment has been completed, send a scanned copy of the proof of payment to [clm\\_mc@un.org](mailto:clm_mc@un.org).

### How to process payment:

Option 1) By “bulletin de versement”, at any office of the Swiss Postal Services (PTT): United Nations Geneva, Special Accounts, PTT Account number 12-5904-2.

Please indicate “10RCR - 15407 - GL63108030” in the box “motif du versement/reason for payment”.

Option 2) Via e-Banking: PTT IBAN No. CH40 0900 0000 1200 5904 2 United Nations Geneva, Special Accounts, Division des Finances, 1202 Genève.

Please indicate “10RCR - 15407 - GL63108030” in the box “motif du versement/reason for payment”.

\* Please create an account on the Inspira e-learning platform if you have not done already. Click [here](#) for instructions. Then submit your application to the CLM team: [clm\\_mc@un.org](mailto:clm_mc@un.org).