

Training Courses

LANGUAGE TRAINING PROGRAMME - clm_language@un.org

Summer term 19 - 30 August 2019: Enrolment period from 6 to 15 May 2019

Cours d'été du 19 au 30 août 2019: Période d'inscription du 6 mai au 15 mai 2019

Autumn term 9 September - 29 November 2019: Enrolment period from 27 May to 18 June 2019

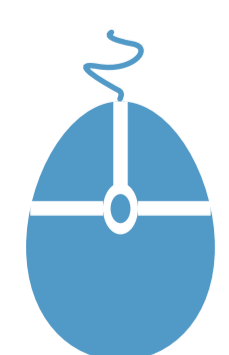
Trimestre de printemps du 9 septembre au 29 novembre 2019: Période d'inscription du 27 mai au 18 juin 2019

MANAGEMENT AND COMMUNICATION - clm_mc@un.org

DATE	ACTIVITY CODE	COURSE	LANGUAGE
APRIL / AVRIL			
3 April 09:00 - 17:30	LMS-2899-4	How to Moderate Panel Discussions	EN
4 April 09:00 - 12:30	LMS-1546-61	Mini-atelier : Préparer un dossier de candidature	FR
4 April 14:00 - 17:30	LMS-1541-50	Mini-atelier : Réussir un entretien	FR
9 April 09:00 - 12:30	LMS-1926-19	Mini-atelier: Fixer des objectifs motivants de performance (SMART)	FR
9-10 April 09:00 - 17:30	LMS-2892-4	Communication and relating effectively at work for General Service Staff	EN
11 April 09:00 - 17:30	LMS-1057-88	Competency-based Selection and Interviewing Skills for Panel Members - Senior Managers	EN
16 April 16:00 - 17:30	LMS-2922-6	Information Security Awareness Briefing Webex based	EN
17 April 09:00 - 12:30	LMS-1090-564	Performance Management and Development Learning Programme for Managers and Supervisors - Mandatory for Supervisors	EN
29-30 April 09:00 - 17:30	LMS-1548-20	Supervisory Skills Training - Phase 2	EN
MAY / MAI			
3 Mai 09:00 - 17:30	LMS-2243-34	Découvrir vos compétences et vos atouts pour votre développement professionnel et personnel	FR
6-7 May 09:00 - 17:30	LMS-1071-50	Orientation Programme for New Staff	EN
9 May 09:00 - 17:30	LMS-1942-38	Building Resilience - Managing Stress	EN
9 May 09:00 - 13:00	LMS-2440-5	UN For All: Including LGBTI colleagues in the UN workplace	EN
10 May 09:00 - 17:30	LMS-1552-10	Speaking in front of an Audience	EN
14 May 13:15 - 14:30	LMS-2708-26	Information Security Awareness Briefing	EN
14 May 09:00 - 12:30	LMS-1090-565	Performance Management and Development Learning Programme for Managers and Supervisors - Mandatory for Supervisors	EN
15 Mai 13:15 - 14:30	LMS-2708-20	Séance de sensibilisation à la sécurité de l'information	FR
16-17 May 09:00 - 17:30	LMS-2438-7	Coaching Skills for Managers	EN
21-22 May 09:00 - 17:30	LMS-1056-579	Competency-based Selection and Interviewing Skills for Panel Members - Mandatory for interview panel members	EN
23 May 09:00 - 17:30	LMS-3085-3	How to Deal with Procrastination	EN
24,27-28 May 09:00 - 17:30	LMS-2441-12	7 Habits for Highly Effective People*	EN
JUNE / JUIN			
3 June 09:00 - 12:30	LMS-1546-62	Mini-workshop: PHP Writing	EN
3 June 14:00 - 17:30	LMS-1541-51	Mini-workshop: Preparing for an Interview	EN
13 June 09:00 - 12:30	LMS-2890-5	Report writing for the Central Review Bodies - For Hiring Managers	EN
18 June 14:00 - 15:30	LMS-2922-7	Information Security Awareness Briefing Webex based	EN
20 June 09:00 - 17:30	LMS-2243-35	Discover Your Skills and Strengths for your Professional and Personal Development	EN
25 June 09:00 - 12:30	LMS-1090-566	Performance Management and Development Learning Programme for Managers and Supervisors - Mandatory for Supervisors	EN
27 juin 14:00 - 17:30	LMS-3277-14	Comment sauver une vie - Intervention d'urgence	FR
JULY / JUILLET			
4 juillet 09:00 - 17:30	LMS-1942-39	Renforcer sa résilience - mieux gérer son stress	FR
4-5 & 8 July 09:00 - 17:30	LMS-2441-13	7 Habits for Highly Effective People*	EN
11 July 09:00 - 13:00	LMS-2252-16	UN For All - Respect for Diversity	EN
11 juillet 16:00 - 17:30	LMS-3019-4	Comment sauver une vie - Follow-up	FR
11 July 14:00 - 15:30	LMS-3019-3	How to Save a Life - Follow-up	EN

*Extra cost of USD 225 is applicable to all participants of the «7 Habits for Highly Effective People». Please contact your training focal point to obtain approval.
Umoja coding block is required when registering.

*Pour «7 Habits for Highly Effective People» un coût supplémentaire de 225 USD est applicable à tou(te)s les participant(e)s. Veuillez contacter votre point focal de formation pour obtenir son approbation.
Le bloc de codage Umoja est requis lors de l'inscription.



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