



INTERNATIONAL GENEVA WELCOME CENTRE



WHO ARE WE ?

A non-profit organisation, founded in 1996 by the Swiss Confederation and the Republic and canton of Geneva.

The 'one stop shop' facilitating the settlement and the integration of employees of International Geneva and their family members.

Assistance to NGOs and support to delegates attending conferences in Geneva.

Thanks to the support of public and private entities, CAGI's services are free of charge.





OUR MEMBERS

Founding members



Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra



REPUBLIQUE
ET CANTON
DE GENÈVE

PORT TENERIAS LUX

Associate members



Fédération des
Entreprises
Romandes
Genève

GENÈVE
AÉROPORT



UNIVERSITÉ
DE GENÈVE



Hôpitaux
Universitaires
Genève



Fondation pour Genève



Chambre de commerce, d'industrie
et des services de Genève



Association des Amis
Fondation pour Genève

simple. clear. helvetia
Your Swiss Insurer

Sympathising members

GENÈVE
CLINIQUES
ASSOCIATION DES CLINIQUES PRIVÉES DE GENÈVE



GEM Groupement des
Entreprises
Multinationales



VAUD
Région du Léman

GENÈVE
terroir



FONDATION
GENÈVE
PLACE
FINANCIÈRE
GENEVA
FINANCIAL
CENTER



ORGANISATION
INTERNATIONALE DE
la francophonie



GENEVA
LIVE
TOURISM



NEWCOMERS NETWORK SERVICE

The Newcomers Network Programme for Internationals and their families facilitates integration into Geneva and its region :

- Welcome call
- Lunchtime-conferences (health, education, housing etc.)
- Excursions and events to discover Geneva and the Lemanic region
- Insiders' Geneva
- Conversation Exchange Programme

Contact

📞 +41 22 546 14 26

✉ network.cagi@etat.ge.ch





HOUSING SERVICE

- Support finding accommodation through an online housing platform
- VIP Service for Permanent Representatives, Heads of IOs and their Deputies
- Settling-in & departure support
- Proofreading of rental contracts and tenancy law advice
- Support Permanent Missions and NGOs in their search for office space

Contact

📞 +41 22 546 14 17

✉ immo.cagi@etat.ge.ch



EVENTS & CULTURAL KIOSK AT UNOG

- Organisation of informal and themed events, open to all, facilitating gatherings between Internationals and the local community

The Cultural Kiosk:

- The only point of sale, in the heart of the Palais des Nations, for a variety of events and shows at preferential rates
- Informs Internationals on the cultural and tourist offers in Switzerland

Contact

☎ +41 22 546 14 07

✉ event.cagi@etat.ge.ch

Cultural Kiosk

☎ +41 22 917 11 11

✉ info@kiosqueonu.ch



CAGI WEEKLY EMAIL

For internal circulation among staff members

Flash news du CAGI

Buy your tickets remotely!

Contact us by mail info@kiosqueonu.ch or phone 022 917 11 11.
Opening hours: 10am to 3pm

Conversation Exchange Programme (BEL), a great way to practise and improve any language. [Register here!](#)

Check out our cultural Agenda!



September edition: week #3

Current offers at preferential rates

[Chillon Castle](#), the most visited historical monument of Switzerland **Family - New**

"Helvetius", from September 22 to October 11, first play of the season in [Alchimic's Theatre](#) **Reminder**

["Othello"](#), September 26, play in English from ADG Europe **Reminder**

[Chaplin's World museum](#) **Family**

[Swiss Vapeur Parc](#)'s real steam trains open air museum **Family**

[Pathé Cinema](#) **Family**

Recommendations

Visit Chamonix and see famous Mont Blanc on a guided trip from Geneva to the "roof of Europe." Independent [Mont Blanc and Chamonix Half-Day Trip from Geneva](#) **Family**

[Geneva Mystery](#) Le jeu d'énigmes passionnant pour découvrir Genève **Family**

From 16 September 2020 to 10 January 2021, discover the [International Red Cross and Red Crescent Museum's new exhibition](#) "Imagine. Reflections on peace"!

Du 18 septembre au 11 décembre 2020: [Exposition Paul Paillet "Fascination for Fire"](#)

[Adventure in the Heart of Geneva](#): Rafting, Paragliding, Canoe Raft, Stand up Paddle **Sport**



NGO SERVICE

- Assistance and support to nongovernmental organisations (NGO), whether already based in, or interested in establishing an office in Geneva :
- Information on the local conditions for NGO activities
- Interface between NGO and public authorities
- Practical services at facilitating day-to-day operations

Contact

📞 +41 22 546 14 10

✉ ong.cagi@etat.ge.ch



DELEGATES WELCOME SERVICE

A support to delegates attending conferences within the framework of International Geneva :

- Pratical and personalised information
- Potential subsidy for accommodation (delegates of states and NGOs from developping countries)
- Contribution to the development of synergies between delegates and local actors

Contact

📞 +41 22 546 23 00

✉ delegates.cagi@etat.ge.ch



DELEGATES INFORMATION DESK

A support to delegates attending international conferences, trainings and meetings in Geneva:

- Guides you within the building to the different conferences
- Informs you about the services available
- Provides you with practical information about Geneva

Contact

📞 +41 22 546 14 25

✉ info@delegates.ch



SPOUSES / PARTNERS

- CAGI's NGO Recruitment Platform [NGO Section](#)
- International Dual Career Network: [IDCN](#)
- [Association découvrir](#) – assists qualified migrant women
- Fellowship programmes (for exemple: [GCSP](#))



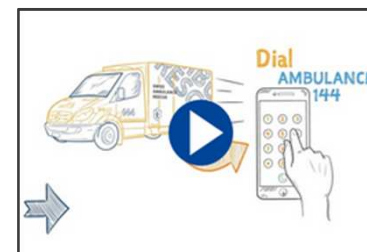
PRACTICAL GENEVA

Videos

- Informing employees and their family members before their arrival
- How to reach incoming employees of International Geneva?



Housing & Insurances



Health & Medical



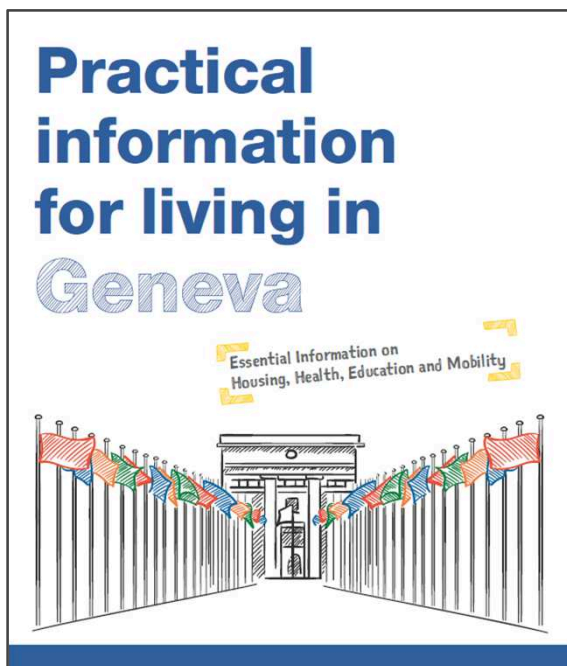
Education & Family life







Transport & Mobility

PRACTICAL GENEVA

Booklet



Practical Geneva *web information*

Practical Geneva	
	ESSENTIAL INFORMATION BROCHURE (PDF)
	HOUSING & INSURANCE
	HEALTH & MEDICAL
	EDUCATION & FAMILY LIFE
	TRANSPORT & MOBILITY
	JOBS & CI PERMIT
	OTHER INFORMATION



La Pastorale, La Dépendance
106 Route de Ferney
1202 Genève

CAGI Website

 @CagiGeneva



EARLY CHILDHOOD in the City of Geneva

Distribution of roles and responsibilities

Cantonal level

- Define general rules
- Authorise the opening of childcare facilities (SAPE)
- Monitor the operations of the SAPE

Municipal level

- Provide places from the end of maternity leave until children start school
- Inspect and supervise the operations of the SAPE
- Approve the quality of the childcare



Canton of Geneva

Early childhood and the Early Childhood Service (SDPE) in the City of Geneva

▪ Early childhood day-care structures:

Private legal facilities, subsidised by the City of Geneva, organised in the form of an association or foundation caring for children aged between 4 months and 4 full years

▪ Missions of the Early Childhood Service:

- Development and implementation of institutional and pedagogical projects
- Administrative and financial management
- Human resources management
- Compliance with data protection
- Ethical reflection



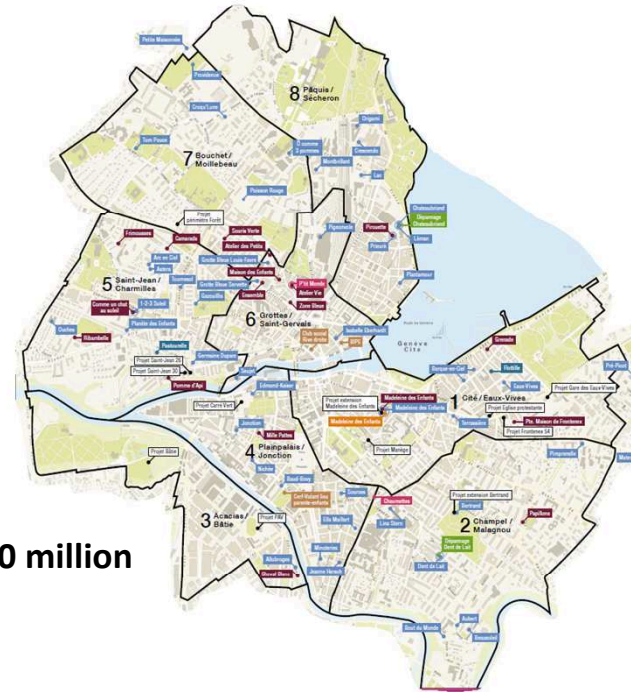
City of Geneva

Main childcare methods

	SAPPE	SAPPR
Full name	Early childhood day-care structure offering extended services	Early childhood day-care structure offering limited services
Childcare structures concerned	Child living environment (EVE), nursery, family nursery	Kindergarten, part-time nursery, eco-nursery
Age group	0 to 1 year 1 to 2 years 2 to 3 years 3 to 4 years	2 to 3 years 3 to 4 years
Attendance rate	<ul style="list-style-type: none"> • Full-time or part-time. • Children must be present at least 2 full days a week or 3 or 4 half-days per week. 	<ul style="list-style-type: none"> • Half-day only. • Children must be present between 2 and 5 half-days per week.
Opening hours	At least 45 hours per week	Less than 45 hours per week
Annual opening	45 weeks – 225 days per year	According to the school calendar
Meals and naps	<ul style="list-style-type: none"> • Balanced meal at lunchtime and two snacks during the day. • Nap at a set time for older children and on request for babies. 	<ul style="list-style-type: none"> • Meals not included in structures closed at midday. Distribution of morning and afternoon snacks. • Nap not mandatory.

Key figures for 2020

- 77 childcare structures
- **3,997** places filled
- **4,800** children welcomed per week
- **1,574** employees
- Average cost of a place: **CHF 42,400**
- Place benefiting from **75% subsidy from the City**
- SAPE subsidies from the City of Geneva: **> CHF 110 million**
- Projects 2020-2027: **680** additional places
- Coverage rate for needs expressed: **80%**



Early childhood information bureau (BIPE)

- Takes registrations for all early childcare structures located within the municipal territory and subsidised by the City of Geneva
- Manages a waiting list based on the allocation criteria
- Sends the active applications to the childcare structures according to the places available.

Registrations:

- **Online (if resident in the City of Geneva):**

<https://demarches.ville-geneve.ch/demandepetiteenfance>

- **At the BIPE or by e-mail:**

8 rue du Cendrier
1201 Genève
Mon. to Fri., 9 a.m. to 2 p.m.

infobipe@ville-ge.ch

Early childhood information bureau (BIPE)

Specifications

- Registration from the twelfth week of pregnancy
- Registrations must be renewed every six months
- Applications handled in order of seniority
- No places guaranteed. Other possibilities:
 - Approved child minders (list available from the BIPE)
 - Approved parental assistants (list available at www.proju.ch)

Place allocation and priority criteria

- Resident or working in the City of Geneva
- Both parents working (employment, training, unemployed or job-seeking registered with the ORP)
- Brother or sister already registered with a SAPE

NB:

- If a family moves outside the city limits during the course of the year, the children cannot retain their place after the end of the school year.
- “Ô comme 3 pommes” (52 places) primarily welcomes the children of staff of IOs, NGOs and diplomatic representations.

Fees

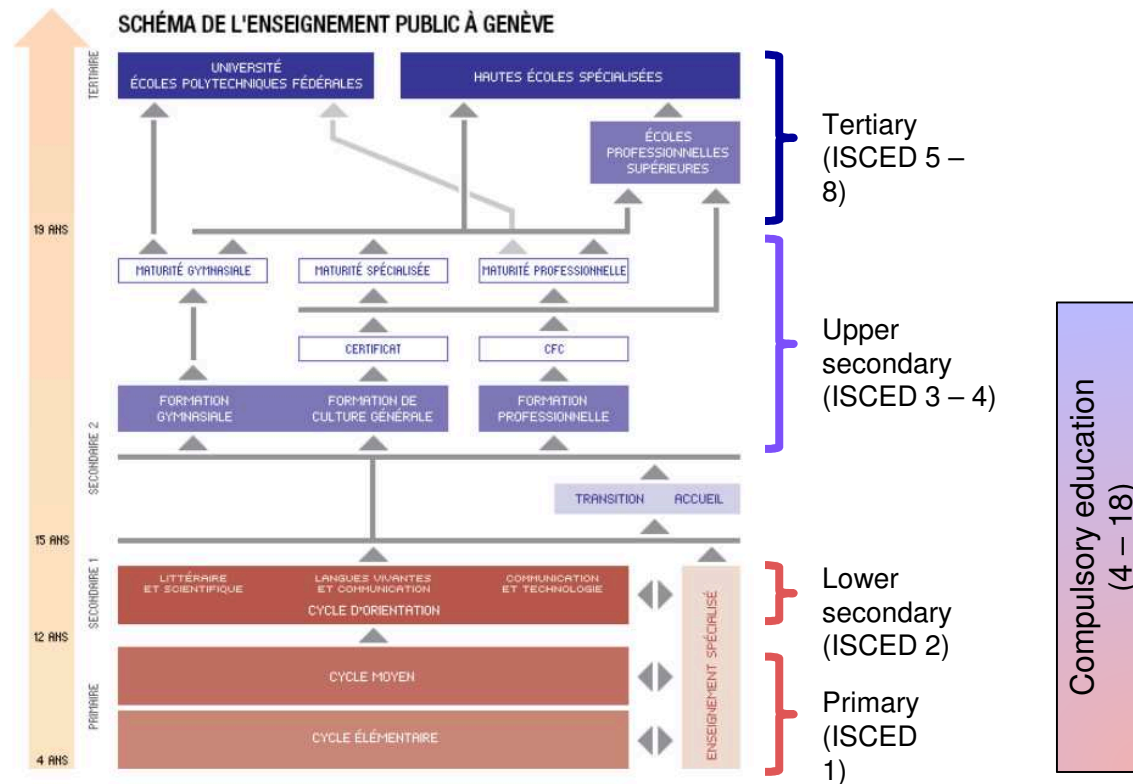
- Calculation of fees adapted to the financial capacity of the users according to a [price chart](#) available online:
 - Minimum price of CHF 1,132 for a relevant income of CHF 16,000 or less*
 - Maximum price of CHF 25,000 for a relevant income of CHF 220,000 and more*
- For siblings:
 - Half-price for the second child
 - Free for the third child

*Depending on the status

Pedagogical projects fostering the development of pre-school children

- Early childhood and family reading week
- Storytelling and nursery rhymes
- Introduction to languages
- From nursery to school: entrenching equality in daily practices
- Soon at school
- Cultural awareness from birth
- Inclusion of children in specific educational needs

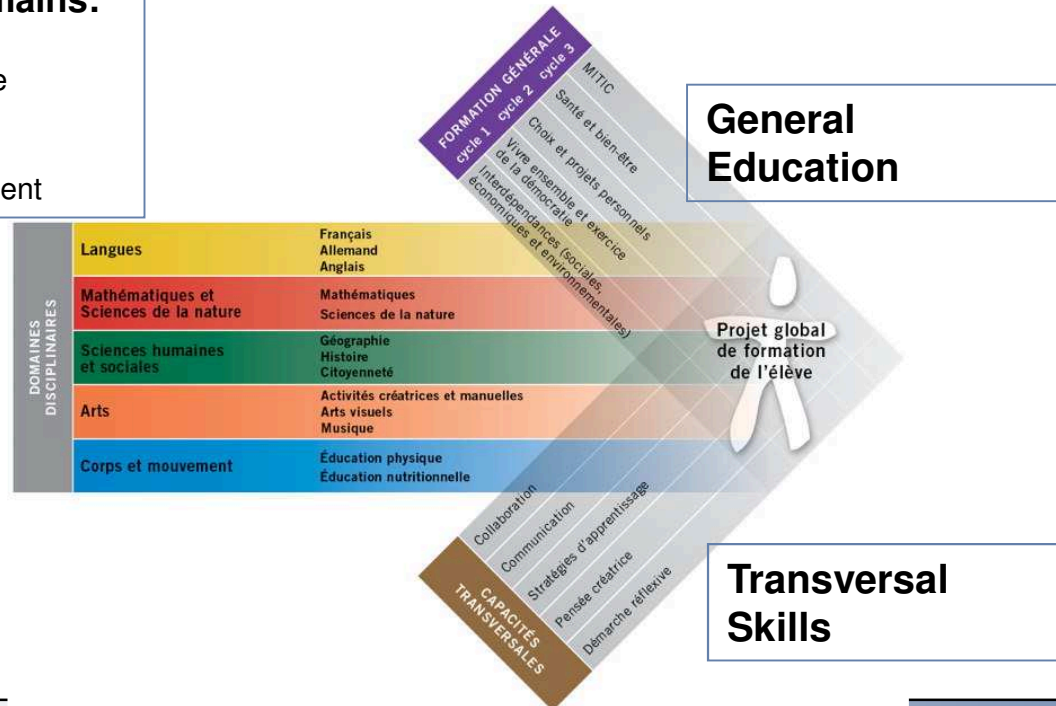
The educational system in Geneva



Swiss French curriculum (PER) for Compulsory Education : Global Education Project

Thematic Domains:

Language
Math and Science
Humanities
Arts
Body and Movement



Compulsory School (regular education)

- 8 years **primary school** 4 – 12 years old
 - Elementary cycle (4 -8)
 - Medium cycle (8-12)
- 3 years **orientation cycle** (lower secondary school), 12 -15 years old
- Compulsory education (school or professional training) until the age of 18

ELEMENTARY CYCLE
1^P, 2^P, 3^P, 4^P

MIDDLE CYCLE
5^P, 6^P, 7^P, 8^P

ORIENTATION CYCLE
9^{CO}, 10^{CO}, 11^{CO}

What shall I do on arrival ?

- Primary school
 - Arrange an appointment at the primary school facility closest to the child's residence area/district
 - Email or call the general direction to identify the closest school facility
 - admissions.DGEO@etat.ge.ch, tel. 022 327 04 00
- Orientation cycle
 - Email or call the general direction for information
 - admissions.DGEO@etat.ge.ch, tel. 022 327 04 00
 - Admission tests in the assigned secondary school facility
- Upper secondary school
 - Email or call the general direction for information
 - dges2@etat.ge.ch, tel. 022 546 59 00

How can I get the material ?

- Primary school
 - Manuals and material are provided for free by the school staff
 - Provided by the family : sports outfits, shoes, slippers, "basane" (ballerinas)
- Orientation grade 5
 - Manuals and material are provided for free by the school staff
 - Provided by the family : sports outfits and shoes, some other items may be required by the teachers (or by your child !)
- Upper secondary school :
 - Manuals and material are to be bought by the family, according to teacher's instructions



What grade will my child be assigned to ?

- Primary school
 - Decision based on date of birth (DOB)
- Orientation cycle
 - Decision based on DOB and educational background
 - Admission tests to determine the assigned group / section
- Upper secondary
 - Depends on admission tests results and the student's professional project

Welcoming non French speaking pupils/students in Geneva educational system

Primary school

- **Pupils aged 4-6** : 100% regular class, with individual support if needed
- **Pupils aged >6** : 50% in regular class, 50% in welcome class for max. 12 months, essentially dedicated to French language
- No formalized assessment for max 24 months after arrival.
- Welcome class is located in the same facility as regular class or nearby

Orientation cycle

- Schooling : 100% in a welcome class
- 10/32 periods (45 minutes) dedicated to French courses
- 3/32 periods dedicated to mother language courses, if available
- Progressive integration into regular class through trial periods as soon as considered possible

Upper secondary school

- Schooling : 100% in welcome class for 1 year. Can be extended in some cases. Then, transition class for 1 year to prepare access to academic or professional training
- 11 periods dedicated to French courses
- 2 periods dedicated to mother language courses, if available
- 12 facilities in Geneva



Centre d'Accueil de la Genève Internationale

28.01.2021

The importance of private education in Switzerland

- 17% of the students in the Canton of Geneva are educated in private schools
- Our schools cater for the needs of expatriate and local families

Service de la recherche en éducation
(SRED)

Annuaire statistique

Élèves de l'enseignement privé
2018 ⁽¹⁾ et 2019

	2018	2019
Enseignement primaire	6 728	6 746
Enseignement secondaire I	3 097	3 093
Enseignement secondaire II général	3 287	3 359
Total	13 112	13 198

Thinking about a private school...?

First things to think about....

- Your child's age and previous educational background
- Your family situation
- Your professional context (How long will you be in Geneva? Will you be moving on soon?)

... next identify the things that are important for you regarding your choice of school _?

- A curriculum based on a particular educational philosophy / methodology
- A national system
- More emphasis on certain areas of study
- Language options
- Support structures
- Extra-curricular activities
- ...

Browse the AGEP website.

AGEP : a guarantee of quality

- AGEP: Geneva Association of Private Schools, founded in 1959
- **46 schools and institutions**, adhering to **quality certification procedures and a code of conduct**
- From **nursery to higher education**
 - More than 13'100 students
 - **A variety of pedagogical approaches**
 - Montessori
 - Pédagogie active
 - Bilingual models
 - International education
 - National curriculums
- Programmes taught in **French, English, or German**

www.agep.ch

Starting to look at schools

Whilst exploring the different websites, **you may want to look for the following:**

- **A clear mission and educational philosophy**
- **A vision for teaching and learning**
- Clear information on the curriculum
- The presentation of examination results
- Organisation of the school day
- The role of parents
- Policy documents
- Extra-curricular activities
- Community activities
- Select the schools which are **the best match for your child**
- Contact the schools and arrange to meet the person responsible for admissions

Visiting the school

During the visit and the meeting, you might want to ask the following questions :

Education

- **Detailed questions about the curriculum** (place of languages, technology, arts, sports...)
- Is there a university guidance?/a university counselling service?
- How does the school perceive its own strengths
- What are the **added values** of the school?

Practical daily life

- How is the school structured? **Who is your contact person?**
- What about the **pastoral structure**?
- How are parents involved in the life of the school?
- What is the **discipline policy**?
- Practical aspects: costs, canteen, public transport, ...
- Is there a clear admissions procedure and are terms and conditions clearly communicated?

Final considerations

- Visit the school during school hours
- Make sure your child visits the school and sees a classroom in action
- Speak to different stakeholders

Once you have met with the different admissions departments, consider **the best match between the school, your child and your family situation, as well as the best match with your plans for the future.**



Useful links

[CAGI](#)

[Département de l'Instruction Publique](#)

[Education nationale](#)

[IB](#)

[Abitur](#)

Do not hesitate to contact the AGEP for further information

www.agep.ch

Thank you for your attention!