

From: <Smith@unog.ch>  
To: <SDLS\_language@unog.ch>  
Cc: <Dupont@unog.ch>  
Date: 26/05/2013 14:48  
Subject: Request for permission for Absence (Mr. Dupont)

Dear colleagues at the Language Training Secretariat,

I am the supervisor of Mr. Dupont. I would like to notify that Mr. Dupont will be going to Paris, France for the period of 8 to 19 July for the purpose of attending a Ministerial Conference at the OECD.

I would like you to take this information into consideration in order for him to sit the Special session exam in September.

For any confirmation regarding this request please do not hesitate to contact me.

Best Regards,

Mr. Smith

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